

Notice and Agenda

Grafton Township Regular Board Meeting

Grafton Township, McHenry County, Illinois

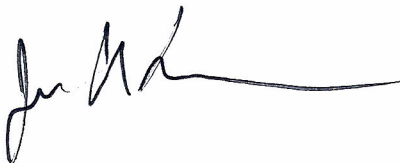
Monday, June 17, 2013 – 7:30p.m.

Township Offices located at 10109 Vine Street, Huntley, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, June 17, 2013 at 7:30p.m for the purpose of considering the following agenda:

1. Call to order
 2. Roll Call
 3. Pledge of Allegiance
 4. Approval of Agenda as posted
 5. Regular Business
 - A) Approve Minutes from Special Meeting dated May 23, 2013
 - B) Audit and Payment of bill
 - 1) Discussion and potential action to pay bills as submitted. Board signs warrant list
 - 2) Discussion and potential action to pay some or all legal bills from past litigation
 - 3) Discussion and potential action to pay some or all bills previously rejected by previous board administration
 6. Old Business
 - A) Motion for approval of the Road Budget and Appropriation Ordinance of 2013-2014
 - B) Discussion and potential action of the final Audit ending March 31, 2012
 - 1) Presentation by George Roach
 - 2) Motion to Approve Audit ending March 31.2012
- New Business**
- A) Motion to Approve the Intergovernmental agreement dated July 1, 2013 between Grafton Township and the Village of Huntley for Senior Transportation Service.
 - B) Motion to Approve Grafton Township Supervisor to apply for the McHenry County Senior Services Grant.
 - C) Motion to preapprove payment of reoccurring monthly bill for the Road District, Town Fund and Assessor
 - D) Motion to Attend July 19, 2013 newly elected official training Boot Camp for All elected Officials and pay \$425.00 registration fee and expenses.
 - E) Motion to Approve Intergovernmental Agreement between the Grafton Township Highway Commissioner and Supervisor
 - F) Motion to charge Grafton Township non-elected employees to pay \$90.00/month for those participating in Health Insurance Plan.
-
7. Reports
 - A) Supervisor
 - B) Trustees
 - C) Clerk – FOIA Reports
 - D) Assessor
 - E) Road Commissioner
 - F) Legal
 8. Motion to convene an executive session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c) (11).
 9. Adjournment

Posted by Jim Kearns, Grafton Township Supervisor 6/13/13



GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Monday June 17, 2013

1. Supervisor Kearns called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Trustees Holtorf, Wagner, Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Ottley; Clerk Francis. Absent: Trustee Ziller

3. Pledge of Allegiance

Pledge of allegiance was said.

Trustee Ziller entered the meeting at 7:32 p.m.

4. Approval of Agenda as posted

Motion by Trustee Zirk, second by Trustee Holtorf to approve Agenda as posted.
All Ayes, Motion Carries.

5. Regular Business

A) Approve Minutes from Special Meeting dated May 23, 2013-exhibit I

Motion by Trustee Zirk, second by Trustee Ziller to approve minutes with correction noted on item 6.

All Ayes. Motion Carries.

B) Audit and Payment of bills

- 1) Discussion and potential action to pay bills as submitted. Board signs warrant list-Exhibit II.
- 2) Discussion and potential action to pay some or all legal bills from past litigation
- 3) Discussion and potential action to pay some or all bills previously rejected by previous board administration

The board reviewed all of the bills on the Warrant List item by item.

Motion by Trustee Wagner, second by Trustee Holtorf to approve bills with the exception of those determined to be pulled out for individual vote.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Zirk, Supervisor Kearns.

Nays: None.

Motion Carries.

Individual bills vote:

Discussion about BMO Harris Bank.

Motion by Trustee Wagner second by Trustee Holtorf to pay BMO Harris.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller; Supervisor Kearns

Nays: Zirk

Motion Carries.

Discussion about Kujovich Consulting. Decision pending more information.

Discussion about Printing & Then Some
Motion by Trustee Ziller, second by Trustee Wagner to pay Printing & Then
Some.

Roll Call:

Ayes: Trustees Ziller, Wagner, Holtorf

Nays: Trustee Zirk; Supervisor Kearns

Motion Carries.

Motion by Trustee Holtorf, second by Trustee Zirk to pay Case-Ellis.

Roll Call:

Ayes: Trustees Holtorf, Zirk, Ziller, Kearns

Nays: None

Abstention: Trustee Wagner

Motion Carries.

Discussion about Ancel, Glink, Diamond, Buch, DiCanni & Rolek.
Decision pending billing detail.

Discussion about John M. Nelson & Associates.

Motion by Trustee Wagner, second by Trustee Holtorf to pay John M. Nelson &
Associates.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller, Zirk; Supervisor Kearns

Nays: None

Motion Carries.

Discussion about Ottosen Britz Kelly Cooper Gilbert & DiNilf.

Decision pending further discussions with Ottosen Britz Kelly Cooper Gilbert &
DiNilf.

Discussion about Michael C. Poper, P.C.

Motion by Trustee Wagner, second by Trustee Holtorf to pay Michael C. Poper,
P.C.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Ziller; Supervisor Kearns

Nays: Trustee Zirk

Motion Carries

6. Old Business

- A) Motion for approval of the Road Budget and Appropriation Ordinance of 2013-
2014—Exhibit III

Motion by Trustee Holtorf second by Trustee Zirk to approve Road Budget with
noted corrections.

Roll Call:

Ayes: Trustees Holtorf, Zirk, Wagner, Ziller; Supervisor Kearns

Nays: None

Motion Carries.

- B) Discussion and potential action of the final Audit ending March 31, 2012
- 1) Presentation by George Roach
George Roach walked the board through his report – posted to website June 21st, 2013.
 - 2) Motion to Approve Audit ending March 31, 2012
Motion by Trustee Zirk second by Trustee Holtorf to approve Grafton Township Audit ending March 31, 2013.
Roll Call:
Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns
Nays: None
Motion Carries.

New Business

- A) Motion to Approve the Intergovernmental agreement dated July 1, 2013 between Grafton Township and the Village of Huntley for Senior Transportation Service.
Exhibit IV

Motion by Trustee Holtorf second by Trustee Wagner to approve the Intergovernmental Agreement allowing Township Town Fund to purchase gasoline and diesel from Road District fuel tanks for Supervisor's Town Fund Vehicles at a rate per gallon to coincide with the rate paid by Road District for the fuel.

Roll Call:

Ayes: Trustees Holtorf, Wagner, Ziller, Zirk; Supervisor Kearns

Nays: None

Motion Carries

- B) Motion to Approve Grafton Township Supervisor to apply for the McHenry County Senior Services Grant.
Supervisor Kearns discusses possible grant, which could award up to \$10,000.
Motion by Trustee Ziller second by Trustee Holtorf to complete application process for grant.
All Ayes, Motion Carries.

- C) Motion to preapprove payment of reoccurring monthly bill for the Road District, Town Fund and Assessor.
Discussion that the timing of the regular meetings in which bills are approved does not always coincide with the date payment is due. In the past, this has resulted in service charges or late fees. Allowing approval in advance of these bills will prevent these unnecessary fees.
Motion by Trustee Holtorf second by Trustee Zirk to approve recurring monthly bills for insurance, electric, phone, gas, cable (Assessor's office bundled phone and internet), copier lease and trash removal for the Town Fund and the Assessor's Office.
Roll Call:
Ayes: Trustees Holtorf, Zirk, Wagner, Ziller; Supervisor Kearns
Nays: None

Motion Carries.

- D) Motion to Attend July 19, 2013 newly elected official training Boot Camp for All elected Officials and pay \$425.00 registration fee and expenses.

Motion by Trustee Zirk second by Trustee Holtorf to pay registration fee and expenses for trustees to attend newly elected official Boot Camp on either July 19, 2013 or July 26, 2013.

Roll Call:

Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns

Nays: None

Motion Carries

- E) Motion to Approve Intergovernmental Agreement between the Grafton Township Highway Commissioner and Supervisor. Two Intergovernmental Agreements were discussed. Exhibit V

Motion by Trustee Wagner second by Trustee Holtorf to have Town Fund Supervisor vehicles and Assessors Office vehicles mechanics and maintenance serviced by the Road District as possible, subject to clarification on a concern about liability.

Roll Call:

Ayes: Trustees Wagner, Holtorf, Zirk, Ziller; Supervisor Kearns

Nays: None

Motion Carries.

Motion by Trustee Zirk second by Trustee Wagner to lower the rent the Grafton Town Fund pays the Road District from \$1,850 per month to \$1,050 per month.

Roll Call:

Ayes: Trustees Zirk, Wagner, Holtorf; Supervisor Kearns

Nays: Trustee Ziller

Motion Carries.

- F) Motion to charge Grafton Township non-elected employees to pay \$90.00/month for those participating in Health Insurance Plan.

No motion.

7. Public Comment:

Jean Siegel would like to know if the Township bus can go to Spring Hill Mall. Trustees explained that at this time the bus boundaries must be Randall Road.

8. Reports

- A) Supervisor: Supervisor Kearns announced there will be a special meeting June 26, 2013 following the Town Fund Budget Hearing for the purpose of discussion on the Prevailing Wage Ordinance and a possible audit committee. Supervisor thanks and compliments the Township Board and the Township employees on a job well done.
- B) Trustees: Exhibit VI—Trustee Holtorf discussed the various wiring, IT and other projects he feels would benefit the Township in the Township building.
- C) Clerk - FOIA Reports: Will be discussed at a later date

- D) Assessor: Assessor Ottley explained that there was an emergency and a meeting needed to be held on March 6, 2013 to get the phone bill paid so that the Assessor's Office phone service would not be disconnected.
- E) Road Commissioner: Has a full staff now that he hired a new employee. The Road District has started mowing. Coyne Station road repairs will be completed this year.
- F) Legal: None

9. Motion to convene an executive session to discuss pending litigation and personnel involving the Township pursuant to 5ILCS 120/2(c) (11).

Motion by Trustee Wagner second by Trustee Ziller to convene an executive session to discuss personnel and pending litigation involving the Township at 9:35 P.M.
All Ayes. Motion Carries.

The Township Regular Meeting reconvened at 9:57.

10. Adjournment

Motion by Trustee Zirk second by Trustee Holtorf to adjourn the meeting at 9:57 p.m.
All Ayes. Meeting Adjourned.

Submitted,

Kathryn Francis
Grafton Township Clerk

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Type	Due Date	Split	Aging	Open Balance
Able Lock & Key				
Bill	06/03/2013	1511 · MAINTENANCE SERVICE-BUIL...	10	519.60
Total Able Lock & Key				519.60
ANCEL, GLINK, DIAMOND, BUCH, DiCIANNI & ROLEK				
Bill	06/03/2013	1533 · LEGAL SERVICE	10	2,137.16
Bill	06/20/2013	1533 · LEGAL SERVICE		633.75
Total ANCEL, GLINK, DIAMOND, BUCH, DiCIANNI & ROLEK				2,770.91
AT&T				
Bill	06/20/2013	960 · BUS TELEPHONE		125.77
Bill	06/20/2013	1552 · TELEPHONE		125.76
Bill	06/20/2013	5552 · TELEPHONE		13.24
Total AT&T				264.77
BLUECROSS BLUESHIELD OF ILLINOIS				
Bill	06/08/2013	1451 · HEALTH INSURANCE	5	7,865.55
Bill	06/13/2013	1243 · HEALTH INSURANCE		4,622.52
Total BLUECROSS BLUESHIELD OF ILLINOIS				12,488.07
BMO Harris Bank				
Bill	04/13/2012	1563 · TRAINING	426	20.00
Bill	04/14/2012	1551 · POSTAGE	425	708.43
Bill	04/19/2012	1651 · OFFICE SUPPLIES	420	16.00
Bill	04/19/2012	1512 · MAINTENANCE SERVICE - EQU...	420	34.47
Bill	04/22/2012	1512 · MAINTENANCE SERVICE - EQU...	417	78.05
Bill	05/07/2012	1511 · MAINTENANCE SERVICE-BUIL...	402	659.00
Bill	05/14/2012	1562 · TRAVEL EXPENSES	395	78.40
Bill	05/17/2012	1562 · TRAVEL EXPENSES	392	132.85
Bill	05/27/2012	-SPLIT-	382	298.15
Bill	06/01/2012	1552 · TELEPHONE	377	208.84
Bill	06/02/2012	1551 · POSTAGE	376	52.62
Bill	06/11/2012	1551 · POSTAGE	367	45.00
Bill	06/15/2012	1905 · MISCELLANEOUS EXPENSE	363	30.29
Bill	07/15/2012	-SPLIT-	333	207.49
Bill	09/16/2012	-SPLIT-	270	75.09
Total BMO Harris Bank				2,644.68
CARDUNAL OFFICE SUPPLY				
Bill	06/08/2013	1851 · OFFICE SUPPLIES	5	35.89
Bill	06/15/2013	1651 · OFFICE SUPPLIES		91.81
Bill	06/23/2013	959 · BINGO/GAMES		12.99
Total CARDUNAL OFFICE SUPPLY				140.69
Cirone Computer Consulting, Inc.				
Bill	06/08/2013	1761 · TRAINING	5	330.00
Total Cirone Computer Consulting, Inc.				330.00

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Type	Due Date	Split	Aging	Open Balance
COM ED				
Bill	06/03/2013	1571 · UTILITIES	10	230.31
Bill	06/03/2013	5571 · UTILITIES	10	12.12
Total COM ED				242.43
COMCAST CABLE				
Bill	06/08/2013	1752 · TELEPHONE	5	200.83
Total COMCAST CABLE				200.83
CONSERV FS				
Bill	06/23/2013	1760 · TRAVEL EXPENSE		239.42
Total CONSERV FS				239.42
CoStar Group, Inc.				
Bill	06/08/2013	1762 · PUBLICATIONS/SUBSCRIPTIONS	5	891.00
Total CoStar Group, Inc.				891.00
Daily Herald Circulation				
Bill	06/03/2013	1911 · CONTINGENCIES	10	14.40
Total Daily Herald Circulation				14.40
George Roach Associates, PC				
Bill	06/22/2013	1531 · ACCOUNTING SERVICES		8,000.00
Total George Roach Associates, PC				8,000.00
Grafton Township Road District				
Bill	06/17/2013	1832 · DEBT SERVICE		1,850.00
Total Grafton Township Road District				1,850.00
H.Case Ellis Law Office				
Bill	06/03/2013	1911 · CONTINGENCIES	10	783.50
Bill	06/03/2013	1911 · CONTINGENCIES	10	1,155.00
Total H.Case Ellis Law Office				1,938.50
Harriet Ford 1				
Bill	06/03/2013	1565 · CLERK	10	158.27
Total Harriet Ford 1				158.27
Hugo I Roldan				
Bill	06/08/2013	1760 · TRAVEL EXPENSE	5	17.29
Bill	06/22/2013	1760 · TRAVEL EXPENSE		19.46
Total Hugo I Roldan				36.75
Humana Dental Ins. Co.				
Bill	06/03/2013	-SPLIT-	10	948.28
Bill	06/22/2013	1243 · HEALTH INSURANCE		433.20
Total Humana Dental Ins. Co.				1,381.48

GRAFTON TOWNSHIP
Unpaid Bills Detail
 All Transactions

Type	Due Date	Split	Aging	Open Balance
Ice Mountain Water				
Bill	06/08/2013	1851 · OFFICE SUPPLIES	5	40.35
Total Ice Mountain Water				40.35
Illinois Property Assessment Inst.				
Bill	06/08/2013	1761 · TRAINING	5	340.00
Bill	06/08/2013	1761 · TRAINING	5	340.00
Bill	06/08/2013	1761 · TRAINING	5	340.00
Bill	06/22/2013	1761 · TRAINING		340.00
Bill	06/22/2013	1761 · TRAINING		340.00
Total Illinois Property Assessment Inst.				1,700.00
Interact Business Products, LLC				
Bill	06/03/2013	5554 · PRINTING	10	194.46
Total Interact Business Products, LLC				194.46
J.A. Ketchmark, LTD.				
Bill	10/07/2012	1531 · ACCOUNTING SERVICES	249	785.00
Bill	12/07/2012	1531 · ACCOUNTING SERVICES	188	39.60
Bill	02/15/2013	1531 · ACCOUNTING SERVICES	118	39.60
Total J.A. Ketchmark, LTD.				864.20
James Kearns				
Bill	06/15/2013	1451 · HEALTH INSURANCE		1,734.00
Bill	06/17/2013	1512 · MAINTENANCE SERVICE - EQU...		599.96
Total James Kearns				2,333.96
John M. Nelson & Associates Law Office				
Bill	04/05/2013	1533 · LEGAL SERVICE	69	3,362.50
Bill	05/13/2013	1533 · LEGAL SERVICE	31	225.00
Bill	05/18/2013	1533 · LEGAL SERVICE	26	20,200.00
Bill	05/18/2013	1533 · LEGAL SERVICE	26	375.00
Total John M. Nelson & Associates Law Office				24,162.50
Kujovich Consulting				
Bill	02/11/2012	1573 · OTHER PROFESSIONAL SERVI...	488	200.00
Bill	04/16/2012	1573 · OTHER PROFESSIONAL SERVI...	423	400.00
Total Kujovich Consulting				600.00
Madsen, Sugden & Gottemoller				
Bill	06/16/2013	1533 · LEGAL SERVICE		560.00
Total Madsen, Sugden & Gottemoller				560.00
McHenry Co. Assessor's Association				
Bill	06/08/2013	1759 · DUES	5	40.00
Total McHenry Co. Assessor's Association				40.00
McHenry County Council Of Governments				

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Type	Due Date	Split	Aging	Open Balance
Bill	04/11/2013	1561 · DUES	63	475.00
Total McHenry County Council Of Governments				475.00
Michael C. Poper, P.C.				
Bill	06/03/2013	1753 · LEGAL FEES	10	5,250.00
Total Michael C. Poper, P.C.				5,250.00
MINUTEMAN PRESS				
Bill	06/03/2013	1652 · OPERATING SUPPLIES	10	298.65
Bill	06/08/2013	1758 · PRINTING	5	273.65
Total MINUTEMAN PRESS				572.30
NICOR GAS				
Bill	06/03/2013	5571 · UTILITIES	10	4.86
Bill	06/03/2013	1571 · UTILITIES	10	92.42
Total NICOR GAS				97.28
Notary Express				
Bill	06/08/2013	1652 · OPERATING SUPPLIES	5	59.99
Total Notary Express				59.99
Ottosen Britz Kelly Cooper Gilbert&DiNiif				
Bill	03/08/2012	1533 · LEGAL SERVICE	462	5,206.00
Bill	04/09/2012	1533 · LEGAL SERVICE	430	3,489.59
Bill	04/10/2012	1533 · LEGAL SERVICE	429	4,912.00
Bill	06/15/2012	1533 · LEGAL SERVICE	363	8,265.00
Bill	07/10/2012	1533 · LEGAL SERVICE	338	3,906.88
Bill	09/16/2012	1533 · LEGAL SERVICE	270	3,056.96
Bill	09/17/2012	1533 · LEGAL SERVICE	269	2,432.00
Bill	11/11/2012	1533 · LEGAL SERVICE	214	955.00
Bill	11/26/2012	1533 · LEGAL SERVICE	199	1,748.00
Bill	12/20/2012	1533 · LEGAL SERVICE	175	3,782.46
Bill	02/09/2013	1533 · LEGAL SERVICE	124	760.00
Bill	03/22/2013	1533 · LEGAL SERVICE	83	494.00
Bill	06/03/2013	1533 · LEGAL SERVICE	10	3,060.42
Bill	06/22/2013	1533 · LEGAL SERVICE		801.37
Total Ottosen Britz Kelly Cooper Gilbert&DiNiif				42,869.68
Printing & then some				
Bill	03/19/2012	1554 · PRINTING	451	147.80
Bill	04/01/2012	1554 · PRINTING	438	147.80
Total Printing & then some				295.60
Rep.Randy Hultgren Office Supply Account				
Bill	06/20/2013	1905 · MISCELLANEOUS EXPENSE		60.50
Total Rep.Randy Hultgren Office Supply Account				60.50
Shaw Suburban Media				

GRAFTON TOWNSHIP
Unpaid Bills Detail
 All Transactions

Type	Due Date	Split	Aging	Open Balance
Bill	06/17/2013	1553 · PUBLISHING		60.70
Total Shaw Suburban Media				60.70
Stan's Office Machines, Inc.				
Bill	06/22/2013	1751 · MAINTENANCE SERVICE		231.25
Total Stan's Office Machines, Inc.				231.25
Starkey Laboratories, Inc.				
Bill	06/15/2013	970 · BUS MISCELLANEOUS		103.99
Total Starkey Laboratories, Inc.				103.99
Tiger Direct, Inc.				
Bill	06/03/2013	1854 · EQUIPMENT	10	119.16
Total Tiger Direct, Inc.				119.16
Tom Jurs				
Bill	06/20/2013	1511 · MAINTENANCE SERVICE-BUIL...		175.00
Total Tom Jurs				175.00
Trudy Jurs				
Bill	06/08/2013	1551 · POSTAGE	5	5.41
Total Trudy Jurs				5.41
U.S. Bank Equipment Finance				
Bill	06/08/2013	1756 · SOFTWARE	5	96.61
Total U.S. Bank Equipment Finance				96.61
Verizion Wireless				
Bill	06/08/2013	-SPLIT-	5	51.75
Total Verizion Wireless				51.75
Wright Express FSC				
Bill	06/15/2013	930 · BUS FUEL		733.82
Total Wright Express FSC				733.82
ZIEGLER'S ACE HARDWARE				
Bill	06/17/2013	1511 · MAINTENANCE SERVICE-BUIL...		14.96
Total ZIEGLER'S ACE HARDWARE				14.96
TOTAL				115,880.27

9:46 AM

06/06/13

GRAFTON TOWNSHIP Reconciliation Summary

073

101 · CHECKING ACCOUNT - HARRIS, Period Ending 05/31/2013

	<u>May 31, 13</u>
Beginning Balance	68,405.41
Cleared Transactions	
Checks and Payments - 37 items	-108,770.69
Deposits and Credits - 22 items	88,087.59
Total Cleared Transactions	<u>-20,683.10</u>
Cleared Balance	<u><u>47,722.31</u></u>
Uncleared Transactions	
Checks and Payments - 18 items	-16,061.98
Total Uncleared Transactions	<u>-16,061.98</u>
Register Balance as of 05/31/2013	<u><u>31,660.33</u></u>
New Transactions	
Checks and Payments - 1 item	-10,308.04
Total New Transactions	<u>-10,308.04</u>
Ending Balance	<u><u>21,352.29</u></u>

10:20 AM

06/06/13

GRAFTON TOWNSHIP
Reconciliation Summary

773

151 · CHECKING-General Assistance, Period Ending 05/31/2013

	<u>May 31, 13</u>
Beginning Balance	2,161.24
Cleared Transactions	
Checks and Payments - 5 items	-835.32
Deposits and Credits - 2 items	5,000.09
Total Cleared Transactions	<u>4,164.77</u>
Cleared Balance	<u><u>6,326.01</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-1,935.97
Total Uncleared Transactions	<u>-1,935.97</u>
Register Balance as of 05/31/2013	<u><u>4,390.04</u></u>
Ending Balance	4,390.04

9:54 AM

06/06/13

GRAFTON TOWNSHIP Reconciliation Summary

129

150 · Money Market/ Loan Proceeds, Period Ending 05/31/2013

	<u>May 31, 13</u>
Beginning Balance	152,157.44
Cleared Transactions	
Checks and Payments - 1 item	-5,000.00
Deposits and Credits - 2 items	1,450.96
Total Cleared Transactions	<u>-3,549.04</u>
 Cleared Balance	 <u>148,608.40</u>
Register Balance as of 05/31/2013	148,608.40
Ending Balance	148,608.40

Grafton Township R & B Unpaid Bills Detail All Transactions

Type	Date	Num	Due Date	Split	Amount
AT&T					
Bill	05/13/2013	84766950702013	06/07/2013	6552 · TELEPHONE	146.74
Total AT&T					146.74
BAKLEY CONSTRUCTION CORP					
Bill	06/04/2013	21257	06/14/2013	9614 · MAINTENANCE SUPPLIES - ROADS	773.79
Total BAKLEY CONSTRUCTION CORP					773.79
BUCK BROS., INC.					
Bill	05/17/2013	333680	06/10/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	97.08
Total BUCK BROS., INC.					97.08
CENTEGRA OCCUPATIONAL MEDICINE					
Bill	06/03/2013	119750	06/03/2013	9929 · MISCELLANEOUS	90.00
Total CENTEGRA OCCUPATIONAL MEDICINE					90.00
COM ED					
Bill	05/07/2013		06/06/2013	6371 · UTILITIES	114.53
Total COM ED					114.53
COM ED STREET LIGHTS					
Bill	05/24/2013		07/23/2013	9519 · Street Lights	239.52
Total COM ED STREET LIGHTS					239.52
CONSERV FS INC					
Bill	05/24/2013	38571	06/23/2013	9655 · AUTO FUEL & OIL	2,132.05
Total CONSERV FS INC					2,132.05
Grafton Township Town Fund					
Bill	06/10/2013		07/10/2013	6952 · INTERGOVERNMENTAL AGMT	2,731.61
Bill	06/10/2013		07/10/2013	6952 · INTERGOVERNMENTAL AGMT	1,365.78
Total Grafton Township Town Fund					
HINCKLEY SPRINGS WATER CO					
Bill	04/28/2013	10164181 042813	04/28/2013	6122 · OPERATING SUPPLIES	15.22
Bill	05/26/2013	10164181 052613	05/26/2013	6122 · OPERATING SUPPLIES	9.20
Total HINCKLEY SPRINGS WATER CO					24.42
J.A. Ketchmark, LTD					
Bill	08/28/2012	5562	09/07/2012	6531 · ACCOUNTING SERVICE	574.60
Total J.A. Ketchmark, LTD					574.60
MCCANN INDUSTRIES					
Bill	05/10/2013	11031382	06/09/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	242.40
Total MCCANN INDUSTRIES					242.40
MDC ENVIRONMENTAL SERVICES (MARENGO)					
Bill	05/01/2013	12133301	05/20/2013	6373 · GARBAGE DISPOSAL	148.77
Bill	06/01/2013	12178519	06/20/2013	6373 · GARBAGE DISPOSAL	149.16
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					297.93
MICHAEL TODD & COMPANY INC					
Bill	05/08/2013	137462	06/07/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	446.00
Total MICHAEL TODD & COMPANY INC					446.00
Minuteman Press					
Bill	05/24/2013	39832	06/03/2013	6651 · OFFICE SUPPLIES	273.65
Total Minuteman Press					273.65
N.I.T.H.C.A.					
Bill	05/30/2013	2013 Dues	06/09/2013	6561 · DUES AND SUBSCRIPTIONS	50.00
Bill	05/30/2013		06/09/2013	6562 · TRAVEL & MEETING EXPENSE	15.00
Total N.I.T.H.C.A.					65.00
NEXTEL COMMUNICATIONS					
Bill	05/27/2013	866627045-082	07/11/2013	6552 · TELEPHONE	136.15
Total NEXTEL COMMUNICATIONS					136.15
NICOR GAS					
Bill	05/06/2013		06/20/2013	6371 · UTILITIES	96.91
Bill	06/05/2013		07/20/2013	6371 · UTILITIES	64.02
Total NICOR GAS					160.93

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 535.00
 535.00

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06/13/13

Grafton Township R & B
Unpaid Bills Detail
 All Transactions

Type	Date	Num	Due Date	Split	Amount
NORTH AMERICAN SALT CO					
Bill	05/08/2013	70980098	06/07/2013	9656 · SALT, CALCIUM, ICE CONTROL	1,474.06
Bill	05/08/2013	70980097	06/07/2013	9656 · SALT, CALCIUM, ICE CONTROL	10,651.32
Total NORTH AMERICAN SALT CO					12,125.38
O'Reilly Automotive, Inc					
Bill	05/16/2013	3416-27651	05/26/2013	9655 · AUTO FUEL & OIL	38.98
Total O'Reilly Automotive, Inc					38.98
THE BANK OF NEW YORK MELLON					
Bill	05/16/2013		05/16/2013	6840 · DEBT SERVICE	5,900.00
Total THE BANK OF NEW YORK MELLON					5,900.00
Trotter & Associates, Inc.					
Bill	04/30/2013	8958	05/10/2013	9532 · ENGINEERING SERVICE	6,000.00
Bill	04/30/2013	8957	05/10/2013	9532 · ENGINEERING SERVICE	1,450.00
Bill	05/31/2013	9045	06/10/2013	9532 · ENGINEERING SERVICE	472.51
Bill	06/04/2013	9046	06/14/2013	9532 · ENGINEERING SERVICE	3,200.00
Total Trotter & Associates, Inc.					11,122.51
United States Postal Service					
Bill	06/05/2013		06/15/2013	6551 · POSTAGE	46.00
Total United States Postal Service					46.00
ZANCK, COEN & WRIGHT & SALADIN, P.C.					
Bill	04/30/2013	78038	05/30/2013	6533 · LEGAL SERVICE	25.00
Bill	04/30/2013	78037	05/30/2013	6533 · LEGAL SERVICE	765.00
Bill	05/31/2013	78235	06/30/2013	6533 · LEGAL SERVICE	266.50
Bill	05/31/2013	78234	06/30/2013	6533 · LEGAL SERVICE	300.00
Total ZANCK, COEN & WRIGHT & SALADIN, P.C.					1,356.50
ZIEGLER'S ACE HARDWARE					
Bill	05/01/2013	51425/b	05/31/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	3.00
Bill	05/10/2013	51571/b	06/09/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	0.53
Bill	05/14/2013	51609/b	06/13/2013	6112 · MAINTENANCE SUPPLY - EQUIPMENT	4.9
Total ZIEGLER'S ACE HARDWARE					8.52
TOTAL					40,958.87

758

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06/06/13

Grafton Township R & B Reconciliation Summary

301 · Harris Money Market 758, Period Ending 05/31/2013

	<u>May 31, 13</u>
Beginning Balance	125,047.73
Cleared Transactions	
Deposits and Credits - 1 item	<u>10.62</u>
Total Cleared Transactions	<u>10.62</u>
Cleared Balance	<u>125,058.35</u>
Register Balance as of 05/31/2013	125,058.35
Ending Balance	125,058.35

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06/06/13

Grafton Township R & B Reconciliation Summary

731

201 · Harris Money Market 731 Period Ending 05/31/2013

	<u>May 31, 13</u>
Beginning Balance	18,755.09
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.80</u>
Total Cleared Transactions	<u>0.80</u>
 Cleared Balance	 <u><u>18,755.89</u></u>
Register Balance as of 05/31/2013	18,755.89
Ending Balance	18,755.89

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06/06/13

Grafton Township R & B
Reconciliation Summary
501 - Money Market, Period Ending 05/31/2013

390

	<u>May 31, 13</u>
Beginning Balance	600,870.23
Cleared Transactions	
Deposits and Credits - 1 item	51.03
Total Cleared Transactions	<u>51.03</u>
Cleared Balance	<u>600,921.26</u>
Register Balance as of 05/31/2013	<u>600,921.26</u>
Ending Balance	600,921.26

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Grafton Township R & B Reconciliation Summary

256

101 · CHECKING ACCOUNT - HARRIS, Period Ending 05/31/2013

	<u>May 31, 13</u>
Beginning Balance	72,198.49
Cleared Transactions	
Checks and Payments - 26 items	-72,061.96
Deposits and Credits - 9 items	61,557.70
Total Cleared Transactions	<u>-10,504.26</u>
Cleared Balance	<u>61,694.23</u>
Uncleared Transactions	
Checks and Payments - 2 items	-62.99
Total Uncleared Transactions	<u>-62.99</u>
Register Balance as of 05/31/2013	<u>61,631.24</u>
New Transactions	
Checks and Payments - 1 item	-3,176.11
Deposits and Credits - 1 item	100.00
Total New Transactions	<u>-3,076.11</u>
Ending Balance	<u><u>58,555.13</u></u>

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06/13/13

Cash Basis

**Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2013 through March 2014**

	Apr '13 - Mar 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	183,666.57	500,484.00	-316,817.43
9020 · INTEREST INCOME	22.47	200.00	-177.53
9040 · Intergovernmental Agreement	4,500.00	500.00	4,000.00
9050 · MISCELLANEOUS INCOME	575.00	1,200.00	-625.00
9060 · Permits & Bonds	500.00	2,000.00	-1,500.00
9080 · GRANT INCOME	0.00	100.00	-100.00
Total PERMANENT HARD ROAD FD REVENUES	189,264.04	504,484.00	-315,219.96
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	45,185.27	237,077.00	-191,891.73
6002 · MUNICIPAL SHARE	0.00	-113,932.00	113,932.00
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	18,164.36	39,000.00	-20,835.64
6020 · INTEREST INCOME	85.07	400.00	-314.93
6030 · RENTAL INCOME	3,700.00	11,100.00	-7,400.00
6040 · INTERGOVERNMENT AGREEMENT	950.00	302,000.00	-301,050.00
6050 · MISCELLANEOUS INCOME	0.00	200.00	-200.00
6060 · COURT FINES & PERMITS	637.28	2,000.00	-1,362.72
Total ROAD & BRIDGE FUND REVENUES	68,721.98	477,845.00	-409,123.02
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	4,649.15	12,669.00	-8,019.85
8020 · INTEREST INCOME	0.00	20.00	-20.00
8050 · MISCELLANEOUS INCOME	0.00	10.00	-10.00
Total ROAD & BRIDGE IMRF FUND REVENUE	4,649.15	12,699.00	-8,049.85
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	9,172.52	24,994.00	-15,821.48
7020 · INTEREST INCOME	0.00	20.00	-20.00
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	-2,900.00
Total ROAD & BRIDGE INSURANCE REVENUE	9,172.52	27,914.00	-18,741.48
Total Income	271,807.69	1,022,942.00	-751,134.31
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	442.47	45,000.00	-44,557.53
9652 · OPERATING SUPPLIES	41.94	10,000.00	-9,958.06
9655 · AUTO FUEL & OIL	2,237.12	45,000.00	-42,762.88
9656 · SALT, CALCIUM, ICE CONTROL	0.00	100,000.00	-100,000.00
Total COMMODITIES	2,721.53	200,000.00	-197,278.47
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	375,000.00	-375,000.00
9518 · ROAD STRIPPING	0.00	25,000.00	-25,000.00
9519 · Street Lights	479.08	6,000.00	-5,520.92
9520 · ROAD SIGNS & MATERIALS	41.41	30,000.00	-29,958.59
9532 · ENGINEERING SERVICE	15,058.75	45,000.00	-29,941.25
9594 · RENTALS	0.00	15,000.00	-15,000.00
Total CONTRACT SERVICES	15,579.24	496,000.00	-480,420.76

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Cash Basis

**Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2013 through March 2014**

	Apr '13 - Mar 14	Budget	\$ Over Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	10,000.00	-10,000.00
Total OTHER EXPENDITURES	0.00	10,000.00	-10,000.00
PERSONNEL			
9421 · SALARIES	34,446.06	200,000.00	-165,553.94
9451 · Health / Life Insurance	5,055.72	40,000.00	-34,944.28
9461 · Social Security Contribution	2,337.28	15,000.00	-12,662.72
9462 · Medicare Contribution	546.62	4,000.00	-3,453.38
9472 · Uniforms	0.00	2,000.00	-2,000.00
Total PERSONNEL	42,385.68	261,000.00	-218,614.32
Total PERMANENT HARD ROAD EXPENDITURE	60,686.45	967,000.00	-906,313.55
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	3,944.54	37,000.00	-33,055.46
Total PERSONNEL	3,944.54	37,000.00	-33,055.46
Total ROAD & BRIDGE-IMRF-EXPENDITURE	3,944.54	37,000.00	-33,055.46
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	39,000.00	-18,531.00
Total CONTRACT SERVICE	20,469.00	39,000.00	-18,531.00
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	123.48	6,000.00	-5,876.52
Total PERSONNEL	123.48	6,000.00	-5,876.52
Total ROAD & BRIDGE-INS-EXPENDITURE	20,592.48	45,000.00	-24,407.52
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	-5,000.00
Total CAPITAL OUTLAY	0.00	5,000.00	-5,000.00
COMMODITIES			
6651 · OFFICE SUPPLIES	94.98	800.00	-705.02
Total COMMODITIES	94.98	800.00	-705.02
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00
6531 · ACCOUNTING SERVICE	2,000.00	27,000.00	-25,000.00
6533 · LEGAL SERVICE	2,500.00	60,000.00	-57,500.00
6551 · POSTAGE	0.00	300.00	-300.00
6552 · TELEPHONE	547.17	5,000.00	-4,452.83
6553 · PUBLISHING	242.30	1,500.00	-1,257.70
6554 · PRINTING	0.00	200.00	-200.00
6561 · DUES AND SUBSCRIPTIONS	0.00	300.00	-300.00
6562 · TRAVEL & MEETING EXPENSE	40.00	6,000.00	-5,960.00
6563 · EDUCATION & TRAINING	0.00	1,000.00	-1,000.00
Total CONTRACTED SERVICES	5,329.47	102,300.00	-96,970.53

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06/13/13
Cash Basis

**Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2013 through March 2014**

	Apr '13 - Mar 14	Budget	\$ Over Budget
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	7,800.00	-7,800.00
6929 · MISCELLANEOUS	0.00	8,000.00	-8,000.00
Total OTHER EXPENDITURES	0.00	15,800.00	-15,800.00
PERSONNEL			
6421 · SALARIES	1,355.00	8,000.00	-6,645.00
Total PERSONNEL	1,355.00	8,000.00	-6,645.00
Total ADMINISTRATION	6,779.45	131,900.00	-125,120.55
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	140,000.00	-140,000.00
6833 · OTHER IMPROVEMENTS	0.00	50,000.00	-50,000.00
6840 · DEBT SERVICE	0.00	268,500.00	-268,500.00
Total CAPITAL OUTLAY	0.00	458,500.00	-458,500.00
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	27.20	10,000.00	-9,972.80
6112 · MAINTENANCE SUPPLY - EQUIPMENT	332.91	10,000.00	-9,667.09
6113 · MAINTENANCE SUPPLY - VEHICLES	1,078.46	10,000.00	-8,921.54
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	-5,000.00
6122 · OPERATING SUPPLIES	183.00	3,000.00	-2,817.00
6123 · SMALL TOOLS	0.00	6,000.00	-6,000.00
Total COMMODITIES	1,621.57	44,200.00	-42,578.43
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDING	0.00	10,000.00	-10,000.00
6312 · MAINTENANCE SERVICE - EQUIPMENT	397.00	10,000.00	-9,603.00
6313 · MAINTENANCE SERVICE - VEHICLES	348.00	10,000.00	-9,652.00
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	-15,000.00
6332 · ENGINEERING SERVICE	0.00	5,000.00	-5,000.00
6371 · UTILITIES	1,072.75	9,000.00	-7,927.25
6373 · GARBAGE DISPOSAL	300.21	4,000.00	-3,699.79
6394 · RENTALS	0.00	500.00	-500.00
Total CONTRACT SERVICES	2,117.96	63,700.00	-61,582.04
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	5,000.00	-5,000.00
6952 · INTERGOVERNMENTAL AGMT	10,926.44	15,024.00	-4,097.56
Total OTHER EXPENDITURES	10,926.44	20,024.00	-9,097.56
PERSONNEL			
6221 · SALARIES	1,897.00	10,500.00	-8,603.00
Total PERSONNEL	1,897.00	10,500.00	-8,603.00
Total MAINTENANCE	16,562.97	596,924.00	-580,361.03
Total ROAD & BRIDGE FUND EXPENDITURES	23,342.42	728,824.00	-705,481.58

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Cash Basis

Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2013 through March 2014

	Apr '13 - Mar 14	Budget	\$ Over Budget
6391 · R&B - CONTINGENCIES	0.00	34,000.00	-34,000.00
6560 · Payroll Expenses	180.21		
9917 · PHR - CONTINGENCIES	0.00	15,000.00	-15,000.00
Total Expense	108,746.10	1,826,824.00	-1,718,077.90
Net Ordinary Income	163,061.59	-803,882.00	966,943.59
Other Income/Expense			
Other Expense			
6842 · Fiscal Agent Fees	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	163,061.59	-803,882.00	966,943.59

System Activity Report

[5/1/2013 - 5/31/2013] Report Date: 6/6/2013

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	3	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$800.00
In-Process :	1	
Denials :	0	
	<hr/>	
	2	\$800.00
Grand Totals:	5	\$800.00

GRAFTON TOWNSHIP									
	<u>Grafton</u>			<u>Grafton</u>	<u>Out of</u>		Sun City	Non Sun City	N/C rides
	<u>Township</u>	<u>Out of Township</u>		<u>Township</u>	<u>Township</u>				
<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Total Revenue</u>			
May 1, 2013	2	17	19	\$2.00	\$33.00	\$35.00	17	2	
May 2, 2013	2	26	28	\$2.00	\$26.00	\$28.00	26	2	
May 3, 2013	14	11	25	\$18.00	\$11.00	\$29.00	13	12	
May 6, 2013	3	15	18	\$3.00	\$15.00	\$18.00	15	3	
May 7, 2013	13	8	21	\$12.00	\$9.00	\$21.00	12	9	
May 8, 2013	8	9	17	\$11.00	\$11.00	\$22.00	11	6	3 n/c
May 9, 2013	11	22	33	\$11.00	\$24.00	\$35.00	27	6	2 n/c
May 10, 2013	9	15	24	\$9.00	\$13.00	\$22.00	17	7	2 n/c
May 13, 2013	6	13	19	\$6.00	\$13.00	\$19.00	14	5	
May 14, 2013	10	15	25	\$10.00	\$17.00	\$27.00	19	6	
May 15, 2013	15	8	23	\$19.00	\$8.00	\$27.00	14	9	
May 16, 2013	6	23	29	\$6.00	\$23.00	\$29.00	25	4	
May 17, 2013	13	7	20	\$13.00	\$7.00	\$20.00	9	11	
May 20, 2013	14	7	21	\$14.00	\$7.00	\$21.00	11	10	
May 21, 2013	11	8	19	\$11.00	\$8.00	\$19.00	13	6	
May 22, 2013	2	8	10	\$2.00	\$12.00	\$14.00	8	2	
May 23, 2013	4	17	21	\$4.00	\$19.00	\$23.00	17	4	
May 24, 2013	12	11	23	\$11.00	\$12.00	\$23.00	11	12	
May 27, 2013									
May 28, 2013	11	6	17	\$11.00	\$10.00	\$21.00	8	9	
May 29, 2013	9	13	22	\$9.00	\$17.00	\$26.00	16	6	
May 30, 2013	10	15	25	\$10.00	\$15.00	\$25.00	21	4	
May 31, 2013	10	9	19	\$10.00	\$9.00	\$19.00	9	10	
Total May	195	283	478	\$204.00	\$319.00	\$523.00	333	145	
Year to Date	376	526	902	\$396.00	\$616.00	\$1,015.00	654	243	

